

NZISM Manawatu Branch AGM

16:40 to 17:18 Tuesday 17 May 2022 NZ Post Distribution Centre, 39 Malden Street, Palmerston North

Attendees; in person Bevan Johnstone, Bernadine Bourke, Heather Andrews, Yvonne Watson, Jono Johnson, Terri Coopland. **Zoom** Michael Morris, Evan Lloyd, Glen Shingleton, Selena Armstrong, Sara Dearsly

Apologies

Sarah Henderson, Greg Dearsly, Nicki Crowley, Barry Fitzgerald, Brook Rush, Debbie Watson, Fraser Malcolm, Jamie MacDonald, Mark Taplin, Sarah Field, Simon Kuiti, Tony Greeve, Tracey Cherrington, Nicola Glintmeyer, Mighael van As, Lynda West, Cheryl Wright, Tanya Glavas, Deb Ford, Rachel Jones, John Denzie, Shannon Meyrick, Andre Holm

Welcome to Selena Armstrong, NZISM CEO

Minutes of the Previous AGM – Distributed with reminder of AGM meeting, taken as read. Accepted (Y Watson/T Coopland), Unanimous

Matters Arising; none

Branch Mangers Report – Read at meeting. Accepted (J Johnson/Y Watson) Attached.

It was noted that although the effects of Covid altered the way we meet, the Branch has continued to provide opportunities or members to remain active by participating in some events.

Election of Branch Committee

Bevan Johnstone has stood down as Branch Manager, Bernadine Bourke has stood down as Secretary, Shannon Meyrick has stood down from the committee, thanks given and contribution to branch acknowledged

Manager Terri Coopland (nominated A Holm seconded B Bourke)

Committee Yvonne Watson, Brook Rush, Andre Holm continue as committee members (B Bourke/H Andrews)

Volunteers for committee members are John Denize, Sarah Henderson, and Heather Andrews. Secretary Sara Dearsly (Y Watson/T Coopland)

There was unanimous acceptance

Update from Senior Leadership Team

Selena Armstrong (NZISM CEO)

Acknowledged everyone's contributions and noted that although Covid has affected branch meetings, it's great that there have still been meetings.

During the year, there have been various programmes occurring at the national level. These include:

Career brochures for H&S Generalists (to give incoming H&S people more information on ways to enter and move through their careers)

Tertiary review report (qualitative research of tertiary education providers as consistency is needed. Also included reference to NZISM and HASANZ, due to be released soon)

HSR project (More support is needed as Reps are very isolated and need more than the Unit Standards legislative training. A clear pathway is needed to develop and transfer skills, workshops will be scheduled to get participation and engagement)

Online sector forums (have been occurring)

CPD review process (ongoing targeted development)

Certified Fellow process (Mike Cosman has attained this level)

Dr John Green Masterclass 2022 (scheduled, refer to newsletter)

Intern on the Governance Board (more H&S professionals are needed as Board members, to increase capability there is an annual internship available with NZISM. There is intention to work with the Institute of Directors). It was noted by the floor that there are barriers to Board entry, tokenism was mentioned.

Also remember to be aware of burnout

General Business

Suggestion for CPD was to have the focus on H&S Reps allowing them to network with each other, S Armstrong offered to present the Development Programme. It was agreed that there would be no charge and to have a workhours event as well as a follow-up evening event.

T Coopland conveyed thanks to outgoing office holders and to existing/incoming office holders. She has some ideas for the coming years programme and also that business development will be considered.

Survey of what members would like to have as topics is an ongoing occurrence.

There are 61 active members and 14 nonrenewal – these ones will be contacted.

ATTACHMENTS

Branch Mangers Report